



DROM NATIONAL SCHOOL **TOILETING ACCIDENT PROCEDURE**

The following outlines the procedures followed by Drom National School in the event of a toileting accident:

- Parents / Guardians of Junior Infant students and those with specific toileting needs will be asked to supply the school with clean underwear, wipes, track-suit bottoms etc. These will be kept in the school.
- In the first instance, the pupil will be offered fresh clothing to clean and change themselves
- If, for any reason, the child is unable to clean or change themselves, the procedure outlined by parents / guardians below will be followed.
- If staff must clean / change the child, two members of staff, familiar to the child will attend to him/her. Where this is not possible, the following procedure will be followed:
 - I. Junior Students (Junior Infants – Second Class): One member of staff will attend to the child and two senior students (siblings preferably but where this is not possible two students of the same gender) will be present for child protection reasons.
 - II. Senior Students (Third Class – Sixth Class): The parents / guardians of the child will be contacted and asked to attend to the child's needs.
- Parents / Guardians will be notified of these accidents
- A record of the incident will be kept.

TOILETING PROCEDURE

Name of child: _____

Class: _____

Procedure to be following in the event of the above-named child having a toileting accident in school or on a school related activity:

Parent / Guardian 1: _____

Parent / Guardian 2: _____