

**DROM NATIONAL SCHOOL
SCHOOL POLICY PLANNING**

**ONE TO ONE
TEACHING
PROCEDURE**

ONE-TO-ONE TEACHING/COUNSELLING

The following procedure has been adopted by the Board of Management of Drom National School in relation to one-to-one teaching / counselling:

- One-to-one teaching should only take place in an open environment i.e. open door / door with glass pane.
- Parents / Guardians of students who attend with the Special Education Teacher on a one-to-one basis or as part of a group will be informed and their agreement sought prior to attending.
- Special needs assistants will carry out their work under the direction of the class teacher in an open environment as above.

RATIFICATION

The procedure was adopted by the Board of Management of Drom National School at its meeting held on 17th April 2018 and will be reviewed and updated where necessary. It will be implemented following ratification. The procedure will be available to view on the school website or in hard copy upon request from the school office on (0504) 51688.